



# UNIVERSITY OF COLOMBO

; **P.O. Box 1490, Colombo 03, Sri Lanka**

**Professor H.D.Karunaratne**  
**Dean**  
gPlhjpgjp  
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6<sup>th</sup> September, 2011

*The Head of Human Resources Management*

Dear Sir/Madam

Careers Fair : University of Colombo September 30<sup>th</sup> at the Management & Finance Faculty Premises.

I am pleased to inform you that the Faculty of Management and Finance, together with the MBA Alumni Association and BBA Alumni Association, University of Colombo is organizing a Careers Fair for our undergraduates who have completed their studies in this year and who are in the final Year.

You may be aware that only the best students who have obtained Distinctions at the A Levels with a/the best Z Score are admitted to the this Faculty and they follow a four year degree program specializing in one of the following six streams:

1. Accountancy
2. Finance
3. Business Economics
4. Human Resources
5. Marketing
6. General Management

Further, our students are multi-faceted and follow other professional courses in addition to our curricula during their university career. The Students have come from all parts of the island and they have undertaken a rigorous training and organized many extracurricular activities.

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I cordially invite your esteemed organization to participate at our Careers Fair. *The details of the event are as follows:*

- Date : 30<sup>th</sup> September ( Friday) 2011
- Venue : Faculty of Management & Finance (Baudaloka Mawatha)
- Time : 1.00pm - 5.00pm

We would appreciate very much if you could specify the area of interest of recruitment together with the company details/contact numbers etc., in the attached format and e-mail it to Ms Pubudu De Zoysa ([pubududz@gmail.com](mailto:pubududz@gmail.com) & contact tel : 0773 070 221) on or before 22<sup>nd</sup> September 2011.

Please feel free to contact undersigned *on Mob: 777 895 390* for any further information /clarification.

Thanking you with best wishes

Yours Sincerely

**Professor H D Karunaratne, Dean, FNF, UOC**

*(PhD, MA (Econ), MA (Econ), BA (Econ-1<sup>st</sup> Class))*

The Dean - Faculty of Management & Finance  
University of Colombo, Colombo

*Attached: The Application Form (Duly completed form to be e -mailed to [pubududz@gmail.com](mailto:pubududz@gmail.com) )*

**APPLICATION FORM - TO BE COMPLETED BY THE ORGANISATION**

(This form to be e -mailed to [pubududz@gmail.com](mailto:pubududz@gmail.com))

1. NAME OF THE

ORGANISATION: .....

2. ADDRESS: .....

.....

3. CONTACT PERSON NAME & TELEPHONE

NO: .....

4. AREA OF JOB OPPERTUNITES EXISTS / AREAS INTERESRED

i.....

ii.....

iii.....

iv.....

v.....

5. SIGNATURE : .....

6. DATE.....

*Professor H D Karunaratne, Dean, FNF, UOC*

*PhD, MA (Econ), MA (Econ), BA (Econ-1<sup>st</sup> Class)*